

DRAFT – DO NOT USE

(OPTIONAL) Supplemental Information for Commercial / Multi-Family / Industrial Property Protest

This form is not required. This form is provided as a courtesy to assist in providing useful information for the Referees to review.

Parcel Number: _____

1. Please mark the box which best describes your property.

- Multi-Family Retail Office Industrial
- Other Commercial (please describe) _____

2. If the property was recently purchased, please attach a complete copy of the closing statement.

3. If you have had a recent professional appraisal of your property, please attach a complete copy.

4. If your property is leased or income-producing property (i.e., leased office building, shopping center, apartments, etc.), provide a copy of current rent roll and the last two years of operating income and expenses.
Note: this information is important in order to properly review your protest.

5. Are there any condition issues with the protested property? If so, please include copies of photos, repair estimates, etc. (photos will not be returned) and please state the specific condition(s) or issue(s) – attach additional information, if needed.

○ *If submitting photos, please write the property address or parcel number on the back of each photo.*

6. If your protest is based on the argument that the property is not equalized, in comparison to similar properties, please provide details of the properties you would like to be considered, and describe how you feel your property is not equal (comparison/contrast) to them. Please attach this additional information.

7. Has a real valuation protest been filed on this property in any of the last three years? If so, which year(s)?

8. If you believe there is other relevant information not applicable to the questions/requests above, please provide that information (attach additional information, if necessary).
